

**APPROVE MINUTES
PALMETTO COMMUNITY REDEVELOPMENT AGENCY
ADVISORY BOARD MEETING
May 14, 2013 - 5:30 PM**

Board Members Present:

Betty Ann Price , Chair
Roberto Gonzalez
Barbara Gaulien
McArthur Sellars

Board Members Absent:

Sia Mollanazar

Staff and Others Present:

Jeff Burton, CRA Director
Scott Rudacille, Assistant City Attorney
Antoinette Kilgore, Administrative Assistant
Robert Marble, CRA Staff

The meeting was call to order at 5:30 p.m. by Betty Ann Price. A moment of silence was observed followed by the Pledge of Allegiance.

1. CRA ADVISORY BOARD AGENDA APPROVAL.

Discussion: The swearing in of new board member Roberto Gonzalez was added as the next item on the agenda.

Action: McArthur Sellars moved to approve the May 14, 2013 agenda.
Seconded by Barbara Gaulien.

Vote: Motion carried by unanimous vote.

Roberto Gonzalez was given the oath of office by CRA Director Jeff Burton.

2. APPROVAL OF MARCH 12, 2013 MINUTES.

Discussion: Barbara Gaulien pointed out that "debit reduction" under item 4 on page 6 should be "debt reduction" and that her name was misspelled on page 6.

Action: McArthur Sellars moved to approve the March 12, 2013 minutes.
Seconded by Barbara Gaulien.

Vote: Motion carried by unanimous vote.

3. Election of CRAAB Chairperson and Vice Chairperson.

Action: McArthur Sellars moved to elect Betty Ann Price as CRAAB Chairperson.
Seconded by Barbara Gaulien.

Action: McArthur Sellars moved to elect Sia Mollanazar as Vice Chairperson. Seconded by Barbara Gaulien.

Vote: Motions carried by unanimous vote.

NEW BUSINESS

4. Review of General Commercial Core Incentive 2.0

Discussion Mr. Burton provided an update on the proposed changes to the General Commercial Incentives. He pointed out that some of the changes include the addition of more LID and Brownfield information in the definitions sections, as well as the inclusion of a provision to allow non-profit organizations to apply for incentives through the voluntary payment of fees in lieu of the taxes paid by for-profit entities.

Action: **Barbara Gaulien moved to approve the revisions to the General Commercial Core Incentive.**

Seconded by McArthur Sellars.

Vote: **Motion carried by unanimous vote.**

5. Definition of “Local Vendor”

Discussion: Mr. Burton pointed out that certain incentives are available for using “local vendors” for work on certain projects being done within the CRA. In an effort to better define “local vendor” for purposes of the incentives program, the CRA Board requested opinions from the advisory board. The advisory board was given printed materials to consider and the topic will be brought up for further discussion at a future meeting.

Action: **No action required.**

6. Ranking 5th Street Property

Discussion: Mr. Burton stated that two proposals had been received in response to the Request for Proposals (RFP) on the CRA-owned property on 5th Street. He is working with the City’s finance department to prepare a summary of the financial history of the property, as well as information on the improvements recently made to the property, before seeking the advice of the advisory board on evaluating the proposals for purchase. The item will be carried over to the next meeting.

Action: **No action required.** Item **tabled** because the property was not clearly defined and it was not listed on the Manatee County Property Appraisers website.

OLD BUSINESS

7. CRA debt reduction goal.

Discussion: Mr. Burton stated that the CRA Board asked the advisory board to consider options on its decision to recommend that CRA funds be used to pay down the debt on the CRA's bank loan. Three options were presented for consideration, followed by discussion.

Action: McArthur Sellars moved to maintain our formal position of pay down the loan.
Seconded by Betty Ann Price.

Vote: Motion carried by unanimous vote.

8. CRA Attorney Comments

No comments.

9. CRA Director Comments

Mr. Burton stated that materials are arriving for the Sutton Park pavilion and construction will start the next week. He also reported that plans for the 60% design of the Martin Luther King Park have been received and he will be meeting with the Mayor and Commissioner Smith to review the plans in order to move closer to going out for bids. Mr. Burton also reported on It Works! Global's interest in investing in downtown improvements and that the CRA is planning on scheduling a series of information community meetings in August.

10. CRA Advisory Board Comments

Roberto Gonzalez – No comments.

McArthur Sellars – Mr. Sellars asked if we are set for the 4th of July? Mr. Burton replied yes.

Barbara Gaulien – No comments.

Betty Ann Price – No comments.

11. Citizens Comments

Bob Marble stated that he was concerned about potential confusion on the CRA Board's request for the advisory board to consider options for meeting the advisory board's recommendation on paying down the CRA's loan debt. He was assured that such was not the case.

12. Adjournment

Meeting adjourned at 6:26 p.m.

NEXT REGULAR SCHEDULED MEETING – June 11, 2013.